Republic of the Philippines OVERSEAS WORKERS WELFARE ADMINISTRATION OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City Tel# 833-0113 Telefax# 833-1010

P.R. No. 2024-05-0067 DATE: 23-May-24

REQUEST FOR QUOTATION / PROPOSAL

COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City not later than 31 May 2024 @ 10:00 a.m.

Engr. GERARDO S. GATCHALIAN SAO, PPMD

NIMER C. UNICA OIC, PPMD

ROJECT TI uarter for 0	TLE/NAME: Proposal for the Supply and Delivery of Various Cons CY 2024	imables (Branded and Original) for 2nd			DEALER'S/SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET PER LOT (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)
ere.	Supply and Delivery of Various Consumables (Branded and Original) for 2nd Quarter for CY 2024					
	LOT 1 (CANON AND EPSON)			P437,040.00		
1.	INK, CANON PG-810, Black	50				
2.	INK, CANON CL-811, Colored	30				
3.	INK, EPSON T289, Black	6				
4.	INK, EPSON T290, Tri-Color	6			•	e Carrier
5.	INK, EPSON L6160/L4160/L6170, C13TO3Y100, Black (001)	50				
6.	INK, EPSON L6160/L4160/L6170, C13TO3Y200, Cyan (001)	50				
7.	INK, EPSON L6160/L4160/L6170, C13TO3Y300, Magenta (001)	50				
8.	INK, EPSON L6160/L4160/L6170, C13TO3Y400, Yellow (001)	50				
9.	INK, EPSON L3110/L5190, (003), Black	120				
10.	INK, EPSON L3110/L5190, (003), Cyan	120			1.	
11.	INK, EPSON L3110/L5190, (003), Magenta	120				
12.	INK, EPSON L3110/L5190, (003), Yellow	120				
13.	INK, EPSON WORKFORCE WF-3721, C13T349190, Black	18				
14.	INK, EPSON WORKFORCE WF-3721, C13T349290, Cyan	12				
15.	INK, EPSON WORKFORCE WF-3721, C13T349390, Magenta	12 "				
16.	INK, EPSON WORKFORCE WF-3721, C13T349490, Yellow	12				
17.	RIBBON CART, EPSON S015639/S015634 LQ-310	24			1	
	LOT 2 (HP)			P435,800.00		
1.	INK, HP F6V26AA (HP680), Tri-Color	20	cart			
2.	INK, HP F6V27AA (HP680), Black	20	cart			
3.	TONER CART, HP Q2612A, Black	10	cart			
. 4.	TONER CART, HP CE505A, Black	6	cart			
5.	TONER CART, HP CE285A (HP85A), Black	20	cart			
6.	TONER CART, HP CE320A, Black	. 6	cart			V
7.	TONER CART, HP CE322A, Yellow	5	cart		100	
8.	TONER CART, HP CE323A, Magenta	5	cart .			
9.	TONER CART, HP CE321A, Cyan	5	cart			
10.	TONER CART, HP CF410A (HP410A), Black	6	cart			
11.	TONER CART, HP CF411A (HP410A), Cyan	6	cart			
12.	TONER CART, HP CF412A (HP410A), Yellow	6	cart			
13.	TONER CART, HP CF413A (HP410A), Magenta	6	cart			
14.	TONER CART, HP CF217A (HP17A), Black	12	cart			
15.	TONER, HP CF279A (HP79A), Black	8	cart		1-1-1	
16.	TONER, HP M203dw, 30A, Black	6	cart			

Note:				
Bidders should be within Metro Manila area only.				
Bidders should have a valid Certification as HP Authorized Reseller/Supplier.				
Bidders should have a valid Certification as Epson Authorized Reseller/Supplier.				
All items and packaging must be Branded and Original products.	4	TALL STATE		
 For consumables with "Manufacturing Date" or "Production date" or other similar label, the date indicated should be at least of 3rd Quarter of CY 2023. 				
 Inks with "Warranty Ends" or "Best Before" or "Install Before" and/or other similar label, should be at least within the 3rd Quarter of CY 2023 or beyond. 				
Additional Documentary Requirements must be submitted upon submission of offer:				
1. PhilGEPS Certificate or PhilGEPS Registration Number				- 1 G 2 1
2. Valid Mayor's / Business Permit				
Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.				
Note: Bidders may also submit their bid proposal and supporting documents through email address: procurement@owwa.gov.ph				

GENERAL CONDITIONS

- Entries must be typewritten / if handwritten, it must be clear and legible;
 Bidders must submit certificate of PHILGEPS Registration;
 Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.);
- 4. All quotation can be submitted through the following means: a) in a SEALED ENVELOPE, or b) thru ELECTRONIC MAIL, or c) FACSIMILE. Label the envelope with the following: Bidder's Company Name

PHILGEPS Reference No.

Project Title/Name

PR No.

- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
 Quoted prices must be inclusive of taxes and shall not exceed the Approved Budget for the Contract (ABC);
 Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted;
- Proposal/Bid modifications submitted beyond the scheduled deadline shall not be considered;

PRICE VALIDITY: 60 days from date of quotation/proposal

- 9. Price quoted/ submitted on the deadline shall be considered as final and unalterable;
 10. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005;
- 11. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

DELIVERY: 60	calendar days u	pon receipt of F	O/NTP	
TERMS OF DA	VMENT: Gover	nment Terms		

Company Name
Print Name and Signature of Authorized Representative
Designation
Company Tel/Fax/Mobile No.